

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Road, Warminster, Wiltshire, BA12 8LB
Date: Thursday 8 March 2012
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer) 01225 713 597 or email: marie.gondlach@wiltshire.gov.uk, or email marie.gondlach@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philippe (Vice-Chairman)	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wylve
Pip Ridout	Warminster West

Items to be considered

The following will be available during the networking session:

- **Have you got the X Factor?**

A DVD aimed at encouraging people to become more involved with democracy in their local area will be shown.

- **Volunteering in Wiltshire**

Visit the stand to find out more about volunteering in Wiltshire

1. **Chairman's Welcome and Introductions**

The Chairman will welcome those present to the meeting.

2. **Apologies for Absence**

3. **Minutes** (*Pages 3 - 18*)

To confirm the minutes of the meetings held on 10 November 2011 and 19 January 2012 (*copies attached*).

4. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements**

The Chairman will introduce the Announcements included in the agenda and invite any questions.

5.a Do you have the X Factor? (*Pages 19 - 20*)

The Councillor Development Group at Wiltshire Council has produced a DVD aimed at encouraging people to become more involved with democracy in their local area.

Copies of the DVD will be available at the meeting. It has also been uploaded to Youtube and can be watched via the following link:
http://www.youtube.com/watch?v=8Y_CvgVAgvY

5.b Help to Live at Home - update (*Pages 21 - 22*)

The council are continuing to work with the NHS, selected providers and residents of Wiltshire to implement the 'Help to live at Home'

service.

The main priority at this stage is managing the movement of customers from existing providers to the new Help to Live at Home providers. It is important that these changes are undertaken with as little disruption as possible to the customer concerned.

In making these changes the Council wants to hear from people who are receiving these services about their experiences.

5.c The Localism Act 2011 (Pages 23 - 24)

The Localism Act received Royal Assent on 15 November 2011. Although the Act contains a number of important measures, most of these are not yet in force.

The Act contains a number of *enabling provisions*. These give the Secretary of State power to introduce regulations and guidance that will make the measures 'live.' It is anticipated that the key areas will come into force from April 2012 onwards.

A more detailed briefing on the implications for Wiltshire will be provided early in 2012. The Area Boards will be kept updated on major developments.

5.d Minerals Site Allocations (Pages 25 - 26)

Wiltshire Council and Swindon Borough Council have jointly published the Proposed Submission draft Aggregate Minerals Site Allocations Development Plan Document (DPD) for a final round of formal consultation from **30 January to 12 March 2012**. The Council encourages anyone wishing to view and comment on the consultation documents to use the council's consultation website: <http://consult.wiltshire.gov.uk/portal>

For those without access to a computer, hard copies of the documents can be viewed in the Council's offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road) and Swindon Borough Council (Wat Tyler House) as well as all local libraries.

5.e Core Strategy Consultation (Pages 27 - 28)

The Wiltshire Core Strategy pre-submission document was published for consultation on 20 February 2012. The six week statutory consultation period will continue until 2 April 2012. This is your opportunity to comment on the Council's plans and proposals for Warminster community area and have them considered by an independent inspector appointed by the Secretary of State.

5.f Current consultations (Pages 29 - 30)

Have your say on how your council works by viewing the [current consultations](#). The information in the document included in the agenda is available on the Wiltshire Council website under: Council and Democracy / Consultations.

6. Your Local Issues (Pages 31 - 34)

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this [link](#).

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.

7. Updates from Partners (Pages 35 - 56)

To receive updates from any of the following partners:

- Wiltshire Police
- Wiltshire Fire and Rescue Service
- NHS Wiltshire
- Warminster and Villages Community Partnership
- Town and Parish Councils Nominated Representatives
- Warminster Community Area Young People's Issues Group
- The Warminster and District Chamber of Commerce

Some written updates have been received and are included in this agenda.

7.a Wiltshire Fire and Rescue Service - Integrated Risk Management Plan for 2012-15

The Wiltshire Fire & Rescue Service is under a legal obligation to produce an Integrated Risk Management Plan (IRMP) for the period 2012-15. There will be a 12 week public consultation period commencing in March.

The Area Board and members of the public will be briefed and asked their views on the Plan.

Warminster Voices

The recording of the Warminster Voices will be played.

8. Cabinet Representative - Councillor Jane Scott OBE

Councillor Jane Scott, OBE, will provide an overview of her role as Leader of the Council.

9. **2012 - A Year of Celebration**

2012 is an incredibly exciting year with major events happening all over the UK.

In Wiltshire we are extremely lucky to have a fantastic programme of events, including Her Majesty the Queen's visit to Salisbury as part of the celebrations for her Diamond Jubilee, as well as two visits to the county from the Olympic Torch as it makes its way around the country. The second visit will include an overnight stop in Salisbury which will form part of our flagship event of the year- Wiltshire 2012 Festival of Celebration.

9.a Involving your Communities

A member of Wiltshire Council's Communications Team will attend the meeting to deliver a short presentation.
Toolkits will be available at the meeting to help you plan events.

9.b Her Majesty The Queen's Diamond Jubilee - Wiltshire Celebration Event

At the meeting of the Warminster Area Board on 19 January 2012 the board agreed to take part in the Wiltshire Celebration Event being organised by the Lord-Lieutenant for Wiltshire in May.

A working group has been set up to organise and co-ordinate the event for the Warminster Community Area.
The board will be updated on progress made by the working group.

9.c Area Board Project - grant process to support celebrations within the Warminster Community Area (Pages 57 - 62)

The Community Area Manager will introduce a project aiming to provide a simple process for awarding grants to support celebrations within the Warminster Community Area.

It is proposed that :

- a) £10k is ring fenced for this project from Community Area Grant budget. If there is any funding unspent, this will revert back to the Area Board general funding pot.
- b) Grants awarded will be for £300 or less
- c) Groups or organisations awarded funding will be responsible for managing the fund.
- d) The Community Area Manager be granted delegated powers in consultation with the Chair and Vice Chair of the Warminster Area Board to approve or refuse the applications.

10. **Volunteering in Wiltshire**

To receive a presentation on the work being undertaken with partners to develop and support volunteering in Wiltshire. There will be an opportunity to ask questions.

The presenters will be Sandie Lewis, Head of Communities and Voluntary Sector Support, Wiltshire Council and Emma Johnson, Manager of Volunteer Centre Wiltshire, (part of the GROW infrastructure support service, delivered by DEVELOP).

11. **Community Area Grants - Presentation**

Representatives from the Swim Club and the Maiden Bradley shop will attend to update the board on the use they have made of the grant they received from the Warminster Area Board.

12. **Area Board Funding - Community Area Grants** *(Pages 63 - 70)*

To consider any applications for funding from the Community Area Grants Scheme.

A decision was made in 2010/11 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However the full applications are circulated to all members of the Area Board, published on the Wiltshire Council website and hard copies are available on request.

12.a Warminster Town Council events

A request for £3,500 towards the fireworks as part of the Events 2012 – Queen’s Diamond Jubilee.

12.b Warminster Community Radio

A request for £1,485 towards a Warminster Voices Programme on FM Radio.

12.c Friends of Warminster Park

A request for £3,950 towards the provision of a Jubilee Olympic Café

12.d Heytesbury, Knook and Imber Diamond Jubilee Group

A request for £291.75 towards Diamond Jubilee Celebrations.

13. **Community Asset Transfer - Knook** *(Pages 71 - 80)*

The Area Board is asked to consider an application submitted by Heytesbury Imber & Knook Parish Council for the transfer of land adjoining 12 Knook, Knook.

14. **Your Area Board - Your Ideas, Your Reactions, Your Suggestions**

Following the Community Event on 12 January 2012 the Chairman will invite the Warminster and Villages Community Partnership to present the priorities identified at the event for the Warminster area.

If you cannot attend the meeting and would like to suggest topics for consideration by the Area Board at future meetings please contact the Democratic Services Officer whose details are available on the front page of this agenda.

15. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:

- **10 May 2012 – Chitterne Village Hall**
- 5 July 2012 – Chapmanslade Village Hall
- 6 September 2012 – Warminster Civic Centre
- 8 November 2012 – Warminster Civic Centre
- 10 January 2013 – Warminster Civic Centre
- 7 March 2013 – Warminster Civic Centre

16. **Evaluation and Close**